Medical Assistant

The Medical Assistant Program prepares students for employment in a private physician's office, clinic, hospital, and health related agencies.

The program is three semesters in length conducted over a period of 11 months. Educational development of each student is directed toward the application of accurate knowledge in practical situations, making judgments, applying reason, thinking independently and engaging in problem solving.

The program normally begins in the fall and continues through the summer months when the student gains supervised clinical experience in a physician's office. Upon successful completion of the program, the graduate is eligible to write the national certification examination for certified medical assistants administered by the American Association of Medical Assistants.

Expectations of the Medical Assistant Program are to prepare competent entry-level medical assistants in the cognitive (knowledge), psychomotor (skill), and affective (behavior) learning domains.

The SCC Medical Assistant Program is accredited by the Commission on Accreditation of Allied Health Education Program (www.caahep.org) upon the recommendation of Medical Assisting Education Review Board (MAERB).

Commission on Accreditation of Allied Health Education Program
25400 US Highway 19 North, Suite 158
Clearwater, Florida 33763.
Telephone: (727) 210-2350
www.caahep.org

Where will this take me?
Medical Assistant
Medical Records Manager
Medical Secretary

Instructor and Staff
Debra Shaffer
Instructor - Medical Assistant/Program Coordinator
(319) 208-5000 x5213
Email: dshaffer@scciowa.edu
AAS, Mount St. Clare College
ADN, Southeastern Community College

Megan Massner
Instructor - Medical Assistant
(319) 208-5000 x5203
Email: mmassner@scciowa.edu
Diploma, SCC

Carla Pilkington
Assistant Professor - Administrative Assistant/ Medical Coding & Billing
(319) 208-5000 x1986
Email: cpilkington@scciowa.edu
Diploma & AA, SCC
BA, Buena Vista Univ., Storm Lake, IA
Additional study: UNI, Cedar Falls, IA

Career Outlook
For details on job outlook, related careers and median income of what you could earn after completing this program, visit SCC's career exploration website at https://scciowa.emsicareercoach.com

Southeastern Community College values diversity in all its forms. Please visit http://www.scciowa.edu/_resources/docs/scc-nondiscrimination-statement.pdf to view our non-discrimination statement.
Medical Assistant

West Burlington (Keokuk Campus offers selected courses.)

Admission standards apply to this program. Please contact Enrollment Services for more details.

A. COMPASS reading score of 81, or ACT score of 19, or ACCUPLACER score of 73
B. COMPASS numerical score of 50, or ACT score of 19, ALEKS score of 14 or higher
C. 35 net words per minute on a typing test
D. Standardized placement scores must be current (completed within 24 months) at the time of enrollment.
E. Satisfy “Iowa Core Performance Standards”.
F. Students will be required to pass a mandatory background check and drug screening.
G. Students will be required to submit (at their own expense) a completed physical examination form and immunizations.
H. Current certification in Basic Life Support - Healthcare Provider**
I. Current certification of Mandatory Reporter - Adult & Child**

** Each of the certifications can be obtained at Southeastern Community College. Students should work with an enrollment specialist for the appropriate courses and dates to obtain these certifications.

All health career programs require students to earn a grade of “C” (2.0) or above in all coursework within the program. All other eligibility requirements must be met.

Requirements for Medical Assistant Diploma

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<th>Fall Semester</th>
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Program Total ................. 48

For more information about our graduation rates, the median debt of students who completed the program, and other important information, please visit SCC’s financial aid website at http://www.scciowa.edu/admissions/costaid/finaid/gainemp.aspx

www.scciowa.edu

Office of Enrollment Services
admissions@scciowa.edu

West Burlington Campus
(319) 208-5010

Keokuk Campus
(319) 313-1923